

Council Minutes
Workshop Meeting
March 23, 2015 – 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees: Upon a roll call vote Jeff Kiser, Deventae Mooney and Sharon Still were present. Christy McCoy – Clerk/Treasurer, Russell A. Mullins – Town Manager and William Sturgill – Town Attorney were also present.

Veronica Buchanan and Jess Powers did not attend the meeting.

Call to Order: Mayor Jeff Kiser called the meeting to order.

Deventae Mooney gave the invocation and the group remained standing for the Pledge of Allegiance.

Public Expression:

There was no public comment, public expression was closed.

Approval of Agenda:

Jeff Kiser made a motion to approve the agenda as presented. Deventae Mooney seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager Mullins reported having a meeting with emergency management for funds for emergency recovery. He was informed that snow removal would not be covered under the emergency management funding. Due to several requests made during the meeting emergency management was going to discuss the issue with the governor in an effort to receive some reimbursement for local towns. Overtime was the biggest expense incurred by the town during the storm. The town manager is working on getting the hours worked by employees during the storm. Mayor Kiser asked if there was any allocations to be made for citizens that incurred losses. Mr. Mullins stated that the meeting was only for businesses but there was a form that citizens could fill out for assistance.

Mr. Mullins thanked everyone for attending Down Syndrome Day that was held at Ringley Park. He reported that the event had very good participation. He thanked public works and the police department for assisting with the event.

Public Works

Danny Jordan, Public Works Director reported that April is Autism Awareness month. He would like to see some events take place in recognition of the cause. He reported two breaks in a line on Tom's Creek. Mr. Jordan reported a monthly water loss rate of 14%. He met with the flower committee to start preparing for the spring and summer seasons. He thanked all of the public works department for all of the hard work during last month's snow storms.

Mayor Kiser asked if the bush in the park could be trimmed. There were limbs overhanging the walkway approximately 3 feet from the ground. Vice Mayor Still asked if the town could contact Norfolk Southern having a fence put up between the park and the railway. Mr. Jordan stated that he was confident they would not be willing to put a fence up. The town manager will look into it and report back to Council

The Lane Group

There was no representative for the Lane Group present. The town manager reported that Boggs Municipal contacted him and they are beginning to mobilize in the Sheffield Acres project area.

Treasurer

Clerk/Treasurer, Christy McCoy presented Council with minutes from the March 23, 2015 regular meeting. She also presented the accounts payable report along with a report detailing past due invoices that were approved but unpaid due to insufficient funds. She reported a daily bank balance of \$117,752.00 with outstanding checks in the amount of \$98,729.30 and accounts payable due in the amount of \$10,064.59.

She reported that the VRS payment was due on 3/10/2015 and that the payment would be made late. The treasurer was in hopes that business license tax would increase cash flow in order to catch up on any late payments.

Police Report – No report was given.

Volunteer Fire Department – No report was given.

Attorney Report

The attorney commented that he felt that it was an honor to draft the resolution for the Downs Syndrome Day.

New Business

- a. American Legal Publishing Code of Ordinance Update – The town manager reported that American Legal Publishing contacted him regarding updating the town's Code of Ordinances. He reported that several ordinances have been

updated since the original codification in 2009. The town attorney will be reviewing the ordinances for the town and will make recommendations to Council. After the recommendations are made Council will review the item again.

- b. Virginia Water Supply Revolving Fund Disbursement #14 – The disbursement was in the amount of \$17,303.70 and was paid to SB Construction for work completed on the downtown water project.
- c. 2013 Water Fluoridation Quality Award – The 2013 award was recently presented to the town. Mr. Mullins made Council aware of the award.

Old Business

- a. Board of Zoning Appeals Appointment – Mr. Richard L. Eakin applied for the upcoming open seat on the Board of Zoning. Mr. Eakin currently holds the position. Mr. Mullins included the application for review. Council will vote during the next regularly scheduled meeting.

Council Comments and Concerns:

Deventae Mooney thanked everyone for coming out for the Down Syndrome Day held in the Ringley Park. He stated that it was great to have all of Council there to support the cause.

Sharon Still reiterated the comments that Mr. Mooney made. She thanked the town attorney for writing the resolution for the event.

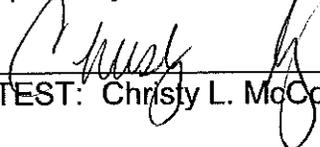
Jeff Kiser thanked everyone that worked on making the event possible. He thanked Ms. Crystal Lawson and the clogger's for the entertainment. He also thanked the local businesses that supported the event. He also gave special recognition to the children for whom the event was held for. Mr. Kiser reminded Council and attending citizens that there would be a sunrise service held April 5, 2015 at 7 am at Lays Hardware.

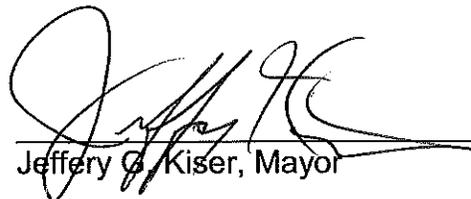
There were no other Council comments or concerns.

Adjournment:

Sharon Still made a motion to adjourn the meeting.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Jeffery G. Kiser, Mayor