

Council Minutes
Budget Workshop Meeting
June 4, 2016 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

A budget workshop meeting was held Saturday, June 4, 2016 to discuss the proposed FY17 budget.

Attendees:

Upon roll call the following members of Council were present: Veronica Buchanan, Jeff Kiser, Deventae Mooney, and Sharon Still. Christy McCoy – Clerk/Treasurer, Russell A. Mullins – Town Manager, and William Sturgill – Town Attorney were also present.

Jess Powers did not attend the meeting.

Also present was Jimmy Williams, Police Department representative, and Art Mead, Weldon Cooper Center.

Incoming Council members present were Mike Holbrook and Mike Wright.

Call to Order:

Jeff Kiser called the meeting to order.

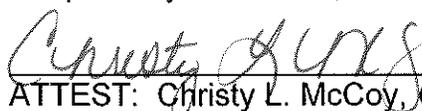
Business:

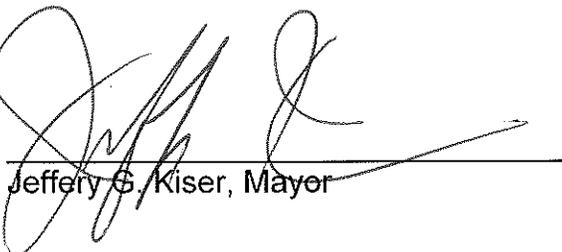
FY2017 Budget Proposal – Council and attending representative's discussed the proposed budget. Council constructively reviewed each line item within the General Fund and Utility Fund. The town manager and treasurer answered any questions that the Council had regarding certain revenues and expenditures. Council agreed to amend some line items prior to advertising the budget. The town manager would make the amendments and provide Council with an updated version of the budget.

Adjournment:

Deventae Mooney made a motion to adjourn. Jeff Kiser seconded the motion, which resulted in all Ayes.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Jeffery S. Kiser, Mayor

Council Minutes
Regular Meeting
June 13, 2016 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees:

Upon roll call the following members of Council were present: Veronica Buchanan, Deventae Mooney, Jess Powers, and Sharon Still. Christy McCoy – Clerk/Treasurer, Russell A. Mullins – Town Manager, and William Sturgill – Town Attorney were also present.

Mayor Jeff Kiser did not attend the meeting.

Call to Order:

Vice Mayor, Sharon Still, called the regular meeting to order. Reverend Steven Baker, Coeburn Presbyterian, gave the invocation. The group remained standing for the Pledge of Allegiance.

Public Expression:

Art Mead, Weldon Cooper Center, spoke regarding the proposed water and sewer revenues. He distributed a worksheet and recommended that the town make it part of their process. He added that the worksheet would help Council more accurately track water and sewer sales. He stated that the worksheet would be useful in the future budget process.

There was no additional public comment.

Approval of the Agenda:

Town Manager requested that the proposed revisions of the Town Code Ordinances 30.048, 30.049, and 30.050 be added to Old Business, Item D. Veronica Buchanan made a motion to add the proposed revisions as specified by the town manager to Old Business, Item D. Deventae Mooney seconded, which resulted in all Ayes.

Deventae Mooney made a motion to approve the agenda as amended. Sharon Still seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager Mullins informed Council that the contract negotiation with the Virginia Department of Housing and Community Development, LENOWISCO and Wise County would begin on June 21, 2016. He advised Council that he would keep them updated as the grant process moved forward. A meeting was scheduled to discuss the first phase of approval for distribution. The meeting would review contract requirements for funding approval.

He advised Council that there was a decorative light that was damaged over the weekend. An accident report was filed and reported to the insurance company. Sharon Still asked when the other lights were going to be replaced. The attorney advised that there is normally a time limit requirement for insurance reimbursements. He advised moving forward with the older claims as soon as possible. The town manager would be looking for replacements for that lights.

Sharon Still asked if any discolored water was recently reported. The town manager advised anyone receiving calls regarding brown water issues to inform town hall. He also advised citizens to call town hall immediately so that testing could be done as soon as possible. The complaints that were reported were isolated issues and were not related to the overall water system. He informed Council that the Virginia Office of Drinking Water was still very involved in the testing and maintaining clean water within the water distribution system.

A meeting will take place between the town and the Spearhead Trails representatives to determine sign placement on VDOT ATV approved streets.

Council asked if any further negotiations took place with Wise County regarding the Line of Duty Act payments. The town manager advised that the County was willing to pay for the insurance premium for the volunteer fire fighters. The town would be required to pay the premium for the police department. The attorney advised that there would be no need to rescind the resolution if the County was in agreement to pay.

Council asked for updates on the Depot sign that was discussed during the May workshop meeting. The town manager advised them that the expense could not be added to the FY17 budget. He agreed that it would be something that should be part of a future budget proposal.

Public Works

Danny Jordan, Public Works Director, gave the monthly public works report. He reported that work orders almost doubled in comparison to the previous month. He reported that there were 310 work orders. The public works crew repaired water leaks and performed sewer jet maintenance throughout the week. Public works continued to work with the Lane Group and the Department of Environmental Quality to make any corrections to the Sheffield Sewer System.

Mr. Jordan reported working on the decorative lights most of the day. The town manager reported that Harrisonburg has similar lights in use throughout the city. Virginia Municipal League suggested speaking with the city manager regarding the company that provided the lighting. He could also inquire about the cost and availability of the lights.

Veronica Buchanan asked about repairs on Mount Avenue. She stated that she noticed the report stated that the water contractor needs to repair the road. Chris Mullins with the Lane Group stated that the repair was still being negotiated. She reported that there were missing signs on Steve Drive. Mr. Jordan stated that he would check on the sign. Ms. Buchanan inquired about the potholes on Lynn Crest Drive. Mr. Jordan was aware of the potholes but there are limited finances and manpower. Ms. Still stated that Lynn Crest was a problem for approximately 2 years. The town manager stated that there wasn't any extra money in the General Fund for paving projects.

The Lane Group

Chris Mullins, Lane Group Representative, stated that his only report topic was the Sheffield Sewer Project. The item was listed on the agenda under Old Business. Veronica Buchanan made a motion to move Item C, Old Business, to Reports. Deventae Mooney seconded the motion, which resulted in all Ayes.

Mr. C. Mullins reported that The Lane Group, Vice Mayor, Town Manager, and the Public Works Director met at town hall to discuss the wastewater issues occurring at Sheffield Acres. He reported that there were no issues with the pump sizes that were installed during the project. The pump capacity is capable of doing 3 times what the Sheffield Community could ever produce. He assured Council that the pumps was not the problem. There was an issue with an air release valve not functioning properly. He added that I & I was a major contributor to the overflow. Over four years ago the Lane Group and Veolia identified over 50 I & I points that needed repaired. The issues were never corrected and surface water continues to enter into the system. The study that was conducted would still be feasible and could be used by public works to address some of the issues. He advised that there were some points that were approximately 10' deep. He wasn't sure that the town had the proper equipment to handle those repairs.

Previously the town procured the Lane Group to do a study of the whole system. The \$42,000 that CNW offered was allocated for that study by previous Council. The Lane Group was willing to void the contract and allow the town to use the \$42,000 for much needed repairs. He added that there isn't grant money available for I & I studies. I & I is considered a repair and maintenance item that should be conducted regularly.

Mr. C. Mullins thanked both Veronica Buchanan and Jess Powers for their service to the town. He and the Lane Group appreciated all of their hard work and dedication.

Treasurers Report

Christy McCoy, Clerk/Treasurer, reported a posted cash balance of \$193,431.53. She reported outstanding checks in the amount of \$52,191.97, accounts payable due in the amount of \$59,553.44, and interim accounts payable in the amount of \$230,270.05. After deducting the accounts payable and outstanding checks the reconciled cash balance was \$81,686.12.

Veronica Buchanan made a motion to approve the May 23, 2016 recessed meeting minutes as presented. Deventae Mooney seconded the motion. The vote resulted as follows: V. Buchanan – Aye, J. Kiser – Absent, D. Mooney – Aye, J. Powers – Abstained, and S. Still – Aye.

Veronica Buchanan made a motion to approve the May 9, 2016 regular meeting minutes. Deventae Mooney seconded the motion, which resulted in all Ayes.

Veronica Buchanan made a motion to approve the May 23, 2016 Workshop Meeting Minutes as presented. Deventae Mooney seconded the motion. The vote resulted as follows: V. Buchanan – Aye, J. Kiser – Absent, D. Mooney – Aye, J. Powers – Abstained, and S. Still – Aye.

Deventae Mooney made a motion to accept the accounts payable due in the amount of \$59,553.44. Veronica Buchanan seconded the motion, which resulted in all Ayes.

Deventae Mooney made a motion to accept the interim accounts payable in the amount of \$230,270.05. Veronica Buchanan seconded the motion, which resulted in all Ayes.

Deventae Mooney asked if she and the town manager discussed vacation time accruals. She informed them that they didn't have time with budget proposals and audits that are being conducted.

The town manager informed Council that he was still seeking quotes on different types of time clock systems. He stated that the typical systems have a charge per month, per employee. He advised that there would need to be internet connections installed at each location of time clock installation. Jess Powers stated that Council needed to consider privacy issues when discussing biometric time clocks. The attorney advised that there were some legal issues that have come up regarding the use of biometric time clocks.

Police Department

Chief of Police, Scott Brooks, gave the monthly activity report for the month of May. Her reported that there were 1594 events that took place throughout the month.

He informed Council that there was a report done for the accident involving the street lamp and the recreational vehicle (RV) that took place on Main Street.

Chief Brooks thanked the Markham family for donating \$2,500 to the Coeburn Police Department in honor of Harold Markham, former Chief of Police.

Fire Department

Fire Chief, Cliff Hawkins, thanked Veronica Buchanan and Jess Powers for the work they have dedicated to the town during their time served as Council members. Chief Hawkins gave the activity report for the month of May. He reported that there were 12 reportable calls for the month. Among the incidents were 2 structure fires, 1 vehicle fire, and 5 motor vehicle accidents.

Chief Hawkins asked if the additional coverage for the volunteer firefighters was included in the FY17 budget. The town manager informed him that the additional coverage was not included in the budget proposal. Ms. Still asked if the Line of Duty Act policy was sufficient coverage. Chief Hawkins state that the LODA coverage is only if there is a death resulting in a fire response. The other coverage that he was referring to would cover lost work time for anyone getting injured.

Town Attorney

The town attorney reported that he was working on research regarding the new overtime rule. He was also researching case law regarding the biometric time clocks. He reported that there were cases that existed regarding privacy and equal employment. He would continue to research the new law and the time clocks and report back to Council.

Ms. Still asked the attorney the order of importance for updating the Town Code of Ordinances and the Employee Handbook. The attorney stated that both were important. However, he advised that the Town Code should take precedence over the employee handbook. He added that he felt the town made a good start but only the administrative section has been reviewed for revisions.

Some much needed updates were made to the sewer regulations. The updates would help the town stay in compliance with the Department of Environmental Quality policy. Mr. Sturgill suggested reviewing the code one section at a time.

The town manager advised that the EDA would be hosting a public meeting on Thursday, June 16, 2016 at 7 p.m. at the Coeburn Depot. The EDA would be asking for public input regarding local economic development.

New Business:

A. Online Citizen Bill Pay – As requested by Council, Treasurer Christy McCoy gave additional information regarding the online bill pay. She asked Council to review the material and give input regarding the collection methods. Ms. Still asked the treasurer if the town was required to advertise the service. The town manager informed Ms. Still that the town's size omitted the need for bids. Ms. Still asked for the treasurer to research other service providers and costs and report back to Council. Ms. McCoy would continue to research online and automated payment options. She expressed that her main concern was security. She added that Paymentus was very up to date with security measures.

B. VRA Payment Due – The town manager reminded Council that the bi-annual loan payment for the Sheffield sewer project was due. The amount due was \$11,088.95.

Old Business:

A. 2017 Budget – The town manager sent out the final revision of the FY17 budget on Friday. He reported that the changes discussed during the budget meeting were made. The public hearing advertisement was printed in the coalfield and would be held on June 20, 2016, 6:30 p.m. at the Depot. He advised Council that the official vote for the budget would take place on June 27, 2016.

Jess Powers stated that it would be nice to be notified of scheduled meetings. The town manager stated that an email was sent to each Council member advising them of the meeting date and time. Mr. Powers advised him that an email was not received. He also didn't receive a packet or notice of a meeting. The Vice Mayor gave Mr. Powers the dates and times of the upcoming special called meetings.

B. Generator Service – The town manager reported that he was obtaining quotes to get the best price and service. Once the quotes are submitted, he will provide them to Council.

C. Sheffield Sewer – Discussed during the Lane Group report.

D. Proposed revisions: Deventae Mooney made a motion to revise the Town of Coeburn, Town Ordinances, §30.048 Organizational Meeting, Regular Meeting, Workshop Meeting, and Special Meetings as presented. Veronica Buchanan seconded the motion. Jess Powers made the comment that there should be no restrictions placed on a date and time. He thought the decision regarding the meeting time and date should be a consensus reached by all incoming Council members and seated Council members. Sharon Still stated that it was just a revision from what was already in the ordinance. There was a specific date already in the current policy. She added that if incoming council members have a problem it could be discussed and decided upon among

them. The attorney stated that it is important for localities to have officers implemented as soon as possible.

A roll call vote resulted as follows: V. Buchanan – Ayes, J. Kiser – Absent, D. Mooney – Aye, J. Powers – Nay, and S. Still – Aye.

Deventae Mooney made a motion to approve the proposed revisions of §30.049. Sharon Still seconded the motion. A roll call vote resulted as follows: V. Buchanan – Aye, J. Kiser – Absent, D. Mooney – Aye, J. Powers – Aye, and S. Still – Aye.

Sharon Still made a motion to adopt the proposed revisions for §30.050. Deventae Mooney seconded the motion. Jess Powers opposed the 'to each member served personally or left at his or her usual place of business or residence'. He stated that he didn't get personally served three times throughout the year. The attorney stated that the town needed to strictly abide by what's written within the code.

A roll call vote resulted as follows: V. Buchanan – Aye, J. Kiser – Absent, D. Mooney – Aye, J. Powers – Nay, and S. Still – Aye.

Closed Session:

Council agreed that there was no need to enter in to closed session.

Council Comments and Concerns:

Veronica Buchanan stated that there have been concerns regarding the Sheffield sewer issues for some time. She hoped that the issues would finally be taken care of in the near future. She also hopes that some of the water line issues would be taken care of with potential projects. She would like to see everyone attend the upcoming EDA meeting. She would like to see future economic development within the community.

Deventae Mooney stated that he liked the round table budget meeting that was held to discuss the proposed budget. He thanked all department heads and representatives that attended the meeting. He invited the public to participate in the upcoming budget meetings.

Jess Powers thanked Tammy and John Robinson for contributing almost \$8,000 to the Ringley Park Expansion Project by organizing the Front Street Cruise In and the Front Street Cruise In Beauty pageant. He recognized the hard work and dedication put toward the project.

Sharon Still thanked Frank Sullivan and Tammy and John Robinson for the Front Street Cruise In. She hasn't attended the cruise in but she would like to recognize them for their hard work and dedication to the project.

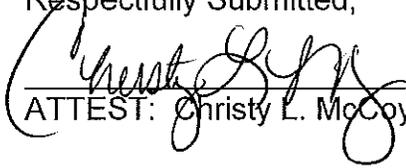
She thanked the town for the Eastside Lady Spartan pool party event. She added that there were more than 200 people attended the fund raiser.

She thanked the employees, committees, police departments, and other departments for their hard work and dedication to the town.

Adjournment:

Sharon Still made a motion to adjourn the recessed meeting. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Sharon Still, Vice Mayor

Council Minutes
Public Hearing
June 20, 2016 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

A public hearing was held to solicit public input for the FY 2016 – 2017 proposed budget.

Attendees:

Upon roll call the following members of Council were present: Jeff Kiser, Deventae Mooney, and Sharon Still. Christy McCoy – Clerk/Treasurer, Russell A. Mullins – Town Manager, and William Sturgill – Town Attorney were also present.

Veronica Buchanan and Jess Powers did not attend the meeting.

Call to Order:

Jeff Kiser called the public hearing to order.

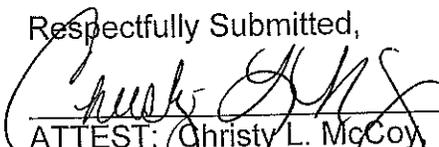
Public Expression:

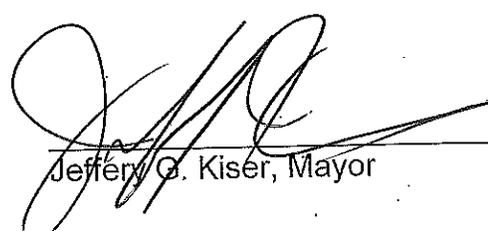
There was no public comment regarding the proposed budget.

Adjournment:

Jeff Kiser made a motion to adjourn the public hearing. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Jeffery G. Kiser, Mayor

Council Minutes
Special Called Meeting
June 27, 2016, - 6:30 p.m. - 502 Front Street E., Coeburn, VA

A special called meeting was held for the purpose of adopting the Fiscal Year 2017 Budget.

Attendees:

Upon roll call the following members of Council were present: Veronica Buchanan, Jeff Kiser, Deventae Mooney, Jess Powers, and Sharon Still. Christy McCoy — Clerk/Treasurer, Russell A. Mullins — Town Manager, and William Sturgill — Town Attorney were also present.

Call to Order:

Mayor Kiser called the special called meeting to order.

Business:

The town manager reviewed the budget summary as publicly advertised. The proposals were as follows:

General Fund:

Revenue: \$1,163,789

Expenses: \$1,163,789

Utility Fund:

Revenue: \$1,347,371

Expenses: \$1,347,371

Deventae Mooney made a motion to accept the FY17 budget as presented. Sharon Still seconded the motion.

Mayor Kiser verified that there were no increases in taxes, utilities, or salaries. The town manager informed him that there were no increases included.

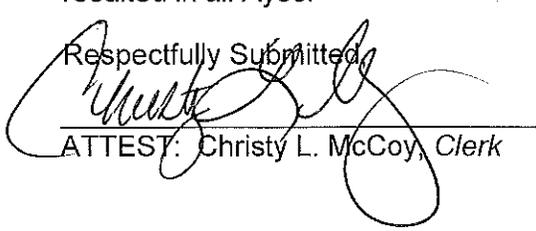
A roll call vote resulted as follows:

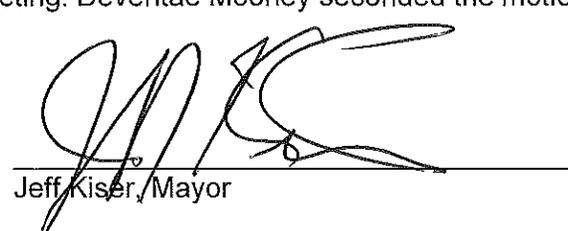
Veronica Buchanan	Aye
Jeff Kiser	Aye
Deventae Mooney	Aye
Jess Power	Nay
Sharon Still	Aye

Adjournment:

Jeff Kiser made a motion to adjourn the meeting. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Jeff Kiser, Mayor

Council Minutes
Workshop Meeting
June 27, 2016 – 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees: Upon roll call the following members of Council were present: Veronica Buchanan, Jeff Kiser, Deventae Mooney, Jess Powers, and Sharon Still. Scott Brooks — Police Chief, Christy McCoy — Clerk/Treasurer, Russell A. Mullins — Town Manager, and William Sturgill — Town Attorney were also present.

Call to Order:

Mayor Jeff Kiser called the regular meeting to order. Reverend Carol Childress, Midway Church, gave the invocation. Veronica Buchanan and Jess Powers led the Pledge of Allegiance.

Public Expression:

There was no public comment and public expression was closed.

Approval of the Agenda:

The town manager requested that the Freedom of Information Act (FOIA) representative appointment be added to the agenda. Jeff Kiser made a motion to add item 'E' FOIA appointment to the agenda. Sharon Still seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to accept the agenda as amended. Deventae Mooney seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager Mullins informed Council that the grant for home improvements was moving forward. He advised them that LENOWISCO was handling bids for contract negotiations.

As a result of the Sheffield Sewer problems, many I & I points were identified and fixed. He reported that there were many locations that still needed addressed.

The public works department was working with Spearhead trail officials setting anchors for signs that show allowable travel routes for ATV's. The signs are ordered and would be displayed upon delivery.

Wise County is undergoing efforts to revise their comprehensive plan. An individual from each town within the county would be appointed to represent their town. The representative would give

input as it pertained to the town. Jeff Kiser asked that the town's comprehensive plan be added to the agenda. Mr. Kiser would like to see the plan updated.

Sharon Still asked if there was any new information about the decorative light replacements. Mr. Mullins informed Council that he was still searching for lights to replace the damaged ones. He added that Jim and Kathy Wampler indicated several places that the lights could have been purchased. He advised Council that he and the public works director were going to travel to Pigeon Forge, TN to look for matching lights.

Sharon Still asked if there was anything in the Veolia contract regarding a 4 year I & I plan. Ms. Still would like to know what was agreed upon. She stated that she wouldn't have a problem asking them why it wasn't done. .

The town manager updated Council on the generator maintenance contract bids. He received 2 bids to date. Those companies would be looking at the generators in the near future.

He informed Council that the water heater at the Depot needed replaced, along with a wall due to water damage.

The town manager met with the Lane Group regarding the Maytown pump stations. Both pump stations would need to be repaired.

Public Works

The public works director was on vacation. The town manager reported that the public works department was working on the Fourth of July celebration decorations. They were also working on Spearhead trails signage, tree boxes on Front Street and mulch.

The Lane Group

No representative. No report.

Treasurer Report

Christy McCoy, Clerk/Treasurer, reported a posted cash balance of \$126,567.07. She reported outstanding checks in the amount of \$5,402.1 and accounts payable due in the amount of \$36,632.61. After deducting the accounts payable and outstanding checks, the reconciled cash balance was \$84,532.61.

Jeff Kiser asked about the Redi- Access account listed on the bank account balances. Ms. McCoy explained that it was used as a holding account for transfers during the time that the town had reserves. Mayor Kiser would like to discuss the potential for setting aside some rainy day funds. He asked the town manager to add it to the next meeting agenda.

Jeff Kiser asked about the town manager about the time clock project. The town manager advised that there needed to be 4 different clocks. Each location would also need an internet connection in order to operate the time clocks. He indicated that the cost would be approximately \$4,000 - \$5,000 per year. Mayor Kiser asked the town manager to contact Pat Murphey at the Town of Big Stone Gap to inquire about time clocks. The town of Big Stone Gap successfully implemented time clocks recently. Council would also like to see some paperwork regarding the cost of implementation.

Jess Powers asked Ms. McCoy to revise the Front Street Cruise In figures reflected in the minutes. The figure stated that Tammi and John Robinson helped raise almost \$9,000. He reported that the accurate figure was \$8,000. Ms. McCoy would change the minutes.

Police Report

Chief of Police, Scott Brooks, attended the meeting. There was no report given. Mr. Jess Powers thanked Chief Brooks for the improvements that were made within the police department.

Fire Department Report

There was no representative present and no report was given.

Attorney Report

Town Attorney, William Sturgill, gave Council information on HB 818, which requires each town to designate a FOIA officer or official. The information must be published on the town's website for

public access. He advised Council that the FOIA Officer appointment needed to be added to the reorganizational meeting held on July 1, 2016.

Sharon Still asked if there was any additional information on the overtime rule recently passed. Council had questions regarding the job duties test regarding salaried employees. The attorney advised them that he was getting familiar with the duties test and would report back to them.

Items for Discussion:

A. 2017 Drinking Water Construction/Financial Assistance Funding Package — The town received an offer for special funding under a VDH Disadvantaged Program. The funding package under the Program would be a \$361,000 loan at 2.65% interest for a term of 30 years with \$321,000 principal forgiveness. The offer requires a commitment to annually evaluate revenues and adjust rates. The loan was offered based on an application submitted by the Lane Group on the town's behalf. The loan would fund the Town of Coeburn System Improvements Phase I (WSL-036-17)

Crab Orchard & Beech Avenue WL Replacement Phase II — WSL — 035-17 Phase 2 Crab Orchard and Beech is total grant. The town received an offer for special funding under a VDH Disadvantaged Program. The project was estimated to be \$149,820. The funding package under the special Program would be \$149,820 as principal forgiveness. Once again, the offer requires a commitment to annually evaluate revenues and adjust rates to ensure revenue growth that factors in increases.

The town manager would be meeting with the Lane Group to discuss both of the grants advantages and disadvantages. The deadline for a decision is July 18, 2016. Mayor Kiser expressed concern about the rate increase stipulation. He stated that unless there were sureties that no rate increases would be done, he would be against it. The town manager stated that he was comfortable with the Crab Orchard Beach Grant but was hesitant about the System Improvements Phase I grant. He added that applications were submitted to three other funding agencies. Mayor Kiser asked the town manager to add the item to the July 11, 2016 agenda.

B. July 4th Festivities — An informational flyer regarding the Fourth of July Celebration was provided to Council. The Fourth of July parade line up will start at 1:00 p.m. and the parade will start at 2:00 p.m.

C. Online Bill Pay — Ms. McCoy reported that there wouldn't be a charge for software integration if the town chooses to use Paymentus^f as the online payment provider. She submitted a sample contract to the attorney for review. He reviewed the contract and didn't see any problems. He would like to discuss changing a part of the contract that would make Virginia the governing law for the contract. In case there was any action taken by either party the litigation would take place in Wise County. He would continue to review the contract for needed changes. Ms. McCoy would also be approaching some different providers.

D. Sheffield Sewer— The town manager reported that public works fixed a sizable I & I issue near Sheffield Acres. The maintenance repair alleviated many of the recent sewer line and pump concerns. There were a lot of tree roots identified as problem areas. Upon completion of maintenance on the larger problem areas, the Sheffield sewer issue should be fixed.

Boggs Municipal serviced the pumps at Sheffield. They will be installing a hoist so the town can maintain their pumps in the future. There was no damage to the pumps reported.

E. FOIA Appointment— In accordance with newly approved H818 amending the Code of Virginia, Council agreed to appoint a FOIA officer during the July 1, 1016 reorganizational meeting. The position would be added to the agenda.

Mayor Kiser asked if there was a list for the organizational officers. He asked the town manager to provide a list to Council.

Closed Session:

Council agreed that there was no need to enter in to closed session.

Council Comments and Concerns:

Veronica Buchanan thanked the citizens for allowing her to serve on the board. She stated that she has faith in the staff that is in place and serving the town.

Deventae Mooney stated that he was pleased that the treasurer report continues to show a positive balance. He's looking forward to working with the upcoming Council.

Jess Powers thanked the voters for allowing him to serve on the board for 2 terms. During the terms there was some major corruption issues. There were major changes that took place within several departments. He was glad to see the police department and the town progressing.

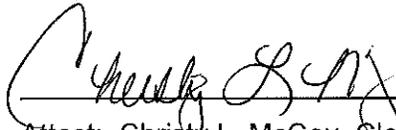
Sharon Still stated that she enjoyed working with the Council over the past 2 years. She's looking forward to continuing to move in a positive direction. She thanked all the department heads for their work and support. She reported that July 7, 2016 the Virginia Little League will be in the Town of Coeburn. There will be many teams and many people in town during that week.

Jeff Kiser discussed the FY17 budget and the ability to present a realistic, balanced budget with no increases to the citizens. He thanked all of the volunteers that were working on the beautification of the town. He invited everyone to attend the July 4, 2016 events. He was very pleased with the financial progress. He thanked Veronica Buchanan and Jess Powers for their time served as Council members.

Adjournment:

Jeff Kiser made a motion to adjourn the meeting. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,



Attest: Christy L. McCoy, Clerk



Jeff Kiser, Mayor