

**Council Minutes
Regular Meeting
January 12, 2015– 6:30 p.m. – 502 Front Street E, Coeburn, VA**

Attendees: Upon a roll call vote Jeff Kiser, Deventae Mooney, Jess Powers, and Sharon Still were present. Veronica Buchanan was absent. Christy McCoy – Clerk/Treasurer, Russell A. Mullins – Town Manager and William Sturgill – Town Attorney were also present.

Call to Order: Mayor Jeff Kiser called the meeting to order.

Reverend Brian Rose, Mount Olive Church was present to give the invocation. The group remained standing for the Pledge of Allegiance.

Public Expression:

Justin Hamm, 110 Litchfield St. addressed Council regarding the water quality being supplied to his apartment. Mr. Hamm stated that he has had a discoloration in his water. He reported that the problem has been ongoing for quite some time. The problem has been reported to both the town and the housing authority. The town flushed the lines and the problem got better for a very short time. He asked Council to find a remedy to the problem. Town Manager Mullins, along with the public works department, will visit the site. Mr. Mullins will report back to Council regarding the problem.

There was no further public comment and public expression was closed.

Approval of Agenda:

Sharon Still motioned to discuss new business Item A., Eastside One Act Play Resolution 15-001, immediately following the approval of the agenda. Jeff Kiser seconded the motion, which resulted in all Ayes.

Jeff Kiser motioned to add Item A. to new business to discuss the 2015 – 2016 budget. Sharon Still seconded the motion which resulted in all Ayes.

Jeff Kiser made a motion to remove old business Item B. from the agenda until all Council members were present. Deventae Mooney seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to accept the agenda as amended. Deventae Mooney seconded. The vote resulted in all Ayes.

New Business:

- a. Eastside One Act Play Resolution 15-001: Town Manager Mullins read and reviewed the resolution 15-001. Sharon Still made a motion to accept Resolution 15-001 as written and to deliver a copy of the resolution to the 16 One Act Play participants, the coach, and the Eastside High School. Deventae Mooney seconded the motion. Several One Act participants attended the meeting. Council asked each member to introduce themselves as a part of the recognition. A roll call vote resulted as follows: V. Buchanan, absent; J. Kiser, Aye; D. Mooney, Aye; S. Still, Aye; J. Powers, Aye. Upon signatures being received, Town Manager Mullins will deliver the resolutions as instructed.



**RESOLUTION #15-001
EASTSIDE HIGH SCHOOL ONE-ACT PLAY
A/2A STATE CHAMPION**

BE IT UNANIMOUSLY RESOLVED, by the Town Council of the Town of Coeburn, Virginia, on January 12, 2015, as follows:

WHEREAS, the Eastside High School One-Act Play participants have achieved an outstanding accomplishment by earning the title of State Champion in the One-Act Play A/2A State competition, and

WHEREAS, the Town Council of the Town of Coeburn wishes to extend congratulations to Eastside High School and its participants for winning the State Championship in the One-Act Play State competition, and

WHEREAS, the Town Council of the Town of Coeburn acknowledges the outstanding performance of the Eastside High School One-Act Play participants and is proud of the fine manner in which they represented their school, the area, and the Town of Coeburn, and

WHEREAS, the Town Council of the Town of Coeburn wishes continued success for the Eastside High School One-Act Play participants and coaches,

BE IT FURTHER RESOLVED, that the Town Council of the Town of Coeburn wishes a copy of this Resolution to be presented to the Eastside High School One-Act Play participants and coaches.

Jeff Kiser, Mayor

Veronica Buchanan, Council Member

Sharon Still, Vice Mayor

Deventae Mooney, Council Member

Jess Powers, Council Member

ATTEST:

Christy L. McCoy, Clerk

Reports:

Town Manager

Town Manager Mullins reported attending a Virginia Department of Transportation gathering. The gathering consisted of a conference call with many different Virginia local government representatives. The topic of discussion was proposed house bill changes that would not be applicable to the Town of Coeburn. He reported that there was some discussion of distributing local coal severance tax to Eastern Virginia to pay for highway maintenance. Local government agencies were encouraged to be vocal regarding the situation.

In lieu of the public works director's absence, the town manager distributed and reviewed the public works monthly report. He reported 14 water leak repairs, monthly street maintenance, and water loss. He reported the current water loss at 17%.

As requested by Council, he provided the Veolia repair and maintenance budgets from the past 5 years. Council reviewed the R&M budgets and asked the town manager to contact Veolia regarding the outstanding R&M charge. Council questioned why the outstanding charge was so much higher than previous years. Mr. Mullins also reported 2 outstanding invoices that were incurred during Veolia's contract. The charges were incurred during a hypo conversion at the water plant approximately 5 years ago. The outstanding amounts are owed to Summit Engineering and were billed to Veolia Water. Council instructed Mr. Mullins to forward the bills to Veolia Water.

Ms. Still asked why the decorative street lights were off. Mr. Mullins informed Ms. Still that the police department was scheduled to turn the lights off at 10 p.m. Mr. Mullins will find out the reason the lights were not turned back on. Mr. Mullins informed Council that he discussed the power bill with ODP and that he was informed that the town is billed for a certain range of wattage. He is going to meet with ODP to see if the town can get a decrease.

Jeff Kiser asked about a map of all roads were maintained by VDOT. Mr. Mullins stated that he could not find a list or map but he would continue to look. As a service to the town, Chris Mullins, Lane Engineering offered to scan and save any maps that are located at no charge. The maps would be put on disk or usb drive for future reference.

Mr. Kiser also inquired about a sewer leak on Central Street. He received a call regarding the problem and the length of time that it took public works to respond to the problem. Town Manager Mullins will look into the issue and report back to Council.

The Lane Group

Chris Mullins discussed the water discoloration that was being encountered at the Litchfield apartments. He indicated that the town owns the line up to the building. He

suggested taking a water sample of the whole building to attempt to isolate the location of the problem. He suggested that the problem could be a possible hairline crack in the corporation stop at the meter.

He reported that the downtown water project would restart soon in order to finish the additional lines. He anticipated Sheffield Sewer project starting toward the end of February 2015. He met with a special needs playground equipment expert to review plans for the Ringley Expansion Park. The playground equipment can be purchased at a 40% discount rate. He will continue to work with her as the project moves forward. He asked Council to consider having a phase I for the project during the spring. He indicated that sometimes donations are more likely to happen once progress is shown.

Treasurer

Clerk/Treasurer, Christy McCoy presented Council with minutes from December 8, 2014. She reported \$96,989.39 as the accounts payable that were due. There was a posted daily cash balance of \$34,531.09. She reported that the CNW invoices were paid and no longer past due. Ms. McCoy advised Council that there were past due invoices dating back to November 2014. She advised that the VRS payment was due and that it would be late due to the cash situation. Once anticipated revenue is received the VRS bill will be paid.

Accounts Payable \$96,989.39 – Jeff Kiser made a motion to pay the accounts payable in the amount of \$96,989.39; paying the oldest invoices first. Deventae Mooney seconded the motion. A roll call vote resulted as follows: V. Buchanan, absent; J. Kiser, Aye; D. Mooney, Aye; S. Still, Aye; J. Powers, Nay.

December 8, 2014 Minutes – Jeff Kiser made a motion to accept the minutes as presented. Deventae Mooney seconded the motion. A roll call vote resulted as follows: V. Buchanan, absent; J. Kiser, Aye; D. Mooney, Aye; S. Still, Abstained - absent; J. Powers, Aye.

Police Report – In the absence of a police department representative, no report was given.

Volunteer Fire Department – In the absence of a fire department representative, the town manager reviewed the volunteer fire department report.

Attorney Report – William Sturgill

The town attorney reported contacting the Appalachian School of Law regarding the intern and externships. ASL indicated that the spring assignments were already complete however, there could be a possibility of acquiring an intern or extern for the summer semester. He will continue to work with ASL and Art Mead. He reviewed the fire department billing issue as discussed during the last regular meeting. Mr. Sturgill

recently reviewed the Norfolk Southern lease agreement. He will continue to work with Norfolk Southern and present a completed lease agreement to Council for approval.

New Business

- b. Monthly Water Report – The town manager presented the monthly water report to Council. He reported improvement in the water loss rate. He reported a large leak during the month. Chris Mullins, Lane Group stated that he couldn't be sure how accurate the water loss rate is since the equipment had not been calibrated since approximately 1984. He informed Council of the need for updated equipment.
- c. 2015-2016 Annual Support Agreement Southern Software – The 2015-2016 Annual Support Agreement was presented to Council. This item will be made part of the 2015-2016 budget.
- d. Council Pay – Jeff Kiser made a motion to set Council pay at \$1 per year for each board member. The pay should be retroactive to the 2014 4th quarter. Deventae Mooney seconded the motion. Jess Powers made a substitute motion to table the item until all Council was present. Jeff Kiser seconded the substitute motion, which resulted in all Ayes.
- e. 2015-2016 Budget – Jeff Kiser made a motion to require the town manager to present a balanced budget to Council not later than April 1, 2015. Sharon Still seconded the motion. The budget would not be required to be in final form. The preliminary budget would allow Council to discuss the upcoming budget concerns and make informative decisions based on recommendations from the town manager. The date would allow Council to begin budget discussions during the April 7, 2014 regular meeting. A roll call vote resulted as follows: V. Buchanan, absent; J. Kiser, Aye; D. Mooney, Aye; S. Still, Aye; J. Powers, Aye.

Old Business

- a. Norfolk Southern Lease: The attorney needed to discuss the lease further with Norfolk Southern. The original lease was entered into during October 1971. The new contract had some additional clauses. The attorney stated that the new contract was more current but he had some changes and questions that needed to be answered. The item was tabled until the February regular meeting.
- b. Removed from agenda by majority vote.
- c. CNW Public Hearing - The hearing on monthly service charge fees to locations will be held Wednesday, February 4, 2015 at 7:30 p.m.

Council Comments and Concerns:

Jess Powers congratulated the One Act team for bringing back a state championship. He recognized the Kiwanis Club for their sponsorship.

Sharon Still congratulated the One Act team for their state championship.

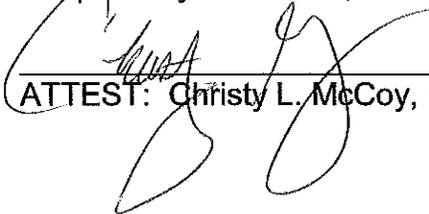
Jeff Kiser also congratulated the One Act Team. He thanked the police department for the New Year's Eve road check. He recognized the new businesses that have located in the Town of Coeburn. He also thanked the existing businesses for their continued support and dedication to the town.

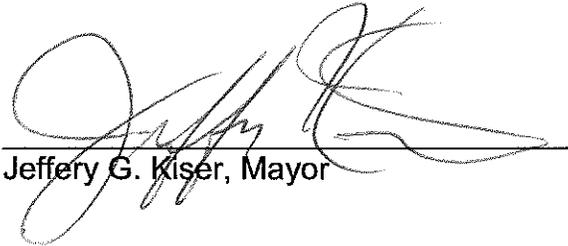
There were no other Council comments or concerns.

Adjournment:

Sharon Still made a motion to adjourn the meeting. Deventae Mooney seconded the motion which resulted in all Ayes.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Jeffery G. Kiser, Mayor