

## TOWN OF COEBURN

### Council Budget Workshop Minutes May 24, 2012 – 6:00 p.m. – 413 Front Street E, Coeburn, VA

**Attendees:** All Councilpersons were in attendance. Also present were Loretta Mays – Town Manager and Willie Stout – Chief of Police. Christy McCoy, Clerk/Treasurer, was unable to attend.

**Call to Order:** Mayor Larry Salyer called the workshop meeting to order.

**Business:**

- Ms. Mays gave a line item overview of the budget. She reported that projected decreases in revenue and increases in expenses have created a \$77,000+ shortfall in the general fund budget.

**Closed Meeting:** Carole Boone made a motion to enter into Closed Session pursuant to Virginia Code pursuant to Section 2.2-3711(A)1 of the Code of Virginia to discuss personnel. Charles Kiser seconded the motion, which resulted in all ayes.

Council entered into closed meeting.

Immediately following the closed meeting, Carole Boone made a motion to enter into open meeting. Lynn Wells seconded the motion and a roll call vote resulted in all ayes. Loretta Mays, Town Manager, read the "Certification of Closed Meeting", which is attached to these minutes and made a part hereof.

**Continued Business:**

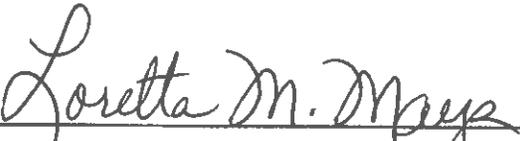
- Various cuts were discussed and agreed upon, including the elimination of a part-time staff position in the Treasurer's department and \$3,600/year paid to the Town Attorney to represent the Coeburn Economic Development Authority. Council agreed to pursue refinancing the fire truck with BB&T to include

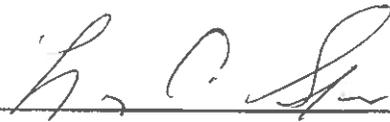
purchase of a new accounting software/hardware package from Southern Software, the remaining balance on SCADA telemetry, and balances owed on lease/purchase agreements on police radios and office equipment. The refinancing reduces expenses while allowing for a much needed software upgrade. The proposed budget includes a required 1% increase in wages for full-time employees which must be offset by a 1% employee paid contribution to VRS. Also included in the budget is an increase in sewer charges from 130% to 150% of water for out of town customers in addition to a new Transient Occupancy Tax. Employer VRS rates increased dramatically as well.

**Council Comments & Concerns:** Larry Salyer asked for a tent to be erected at Red Oak Trading on Memorial Day for an 11:00 a.m. VFW Service. A cooler of bottled water will also be made available by the town.

**Adjournment:** There being no further business, Mayor Salyer adjourned the budget workshop.

Respectfully Submitted,

  
ATTEST: Loretta M. Mays, Acting Clerk

  
Larry C. Salyer, Mayor

**ATTACHMENT: Certification of Closed Meeting**

WHEREAS the Coeburn Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS Section 2.2-3712 of the Code of Virginia requires a certification by the Coeburn Town Council that such closed meeting was conducted in conformity with the Virginia Law;

NOW, THEREFORE BE IT RESOLVED that the Coeburn Town Council hereby certifies that to the best of each member's knowledge (I) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Coeburn Town Council.