

TOWN OF COEBURN

Council Minutes – Biennial Reorganizational Meeting July 2, 2012 – 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees: All Council was present. Also present were Loretta Mays –Interim Town Manager, Willie Stout- Police Chief, Christy McCoy - Clerk/Treasurer and Gary Gilliam and Town Attorney.

Call to Order: Christy L. McCoy, Clerk, presiding called the meeting to order.

Ms. McCoy asked Marty Puckett to give the invocation. The group remained standing for the Pledge of Allegiance.

Reorganization:

Ms. McCoy opened the floor for nominations for Mayor.

Jeff Kiser, Council Member, made a motion to change the order of the agenda as presented. Mr. Kiser motioned to move public expression to the first item of business on the agenda directly after the Pledge of Allegiance. Carles Collins seconded the motion, which resulted in all Ayes.

Carles Collins made a motion to amend the agenda to clarify the closed meeting. The meeting held was for the purpose of discussing personnel issues regarding the appointment of Town Officers as deemed necessary in accordance with §2.2-3711.A.1 and the discussion of Disposition of Real Property in accordance with §2.2-3711.A.3. Veronica Buchanan seconded the motion, which resulted in all Ayes.

Public Expression:

There was no public expression. Ms. McCoy closed public expression.

Reorganization:

- Election of Mayor – Ms. McCoy opened the floor for nominations for Mayor.
 - Jess Powers nominated Carles Collins to serve as Mayor

- Veronica Buchanan nominated Jess Powers to serve as Mayor
Hearing no other nominations for Mayor, nominations were closed. Mr. Jeff Kiser asked Ms. McCoy to define the purpose of a roll call vote. At that time, Council decided to do a roll call vote for the purpose of electing Mayor for a two (2) year term. The roll call vote was as follows:

- Veronica Buchanan — Jess Roy Powers
- Carles Collins — Jess Roy Powers
- Charles Kiser — Jess Roy Powers
- Jeff Kiser — Carles Collins
- Jess Powers — Carles Collins

Mr. Jess Powers was elected to serve as Mayor for a two (2) year term to expire on June 30, 2014. Ms. McCoy administered the oath of office to Mr. Powers. After the oath was taken, Mayor Powers began presiding over the meeting.

- Election of Vice Mayor – Mr. Powers called for a roll call vote for the election of Vice Mayor. A roll call vote resulted as follows:

- Veronica Buchanan — Charles Kiser
- Carles Collins — Charles Kiser
- Charles Kiser — Carles Collins
- Jeff Kiser — Carles Collins
- Jess Powers — Charles Kiser

Mr. Charles Kiser was elected to serve as Vice Mayor for a two (2) year term to expire on June 30, 2014. Mayor Powers administered the oath of office to Mr. Kiser.

- Appointment of Clerk – Veronica Buchanan made a motion to conduct a roll call vote for the appointment of Clerk. Charles Kiser seconded the motion, which resulted in all Ayes. A roll call vote resulted as follows:

- Veronica Buchanan — Christy McCoy
- Carles Collins — Christy McCoy
- Charles Kiser — Christy McCoy
- Jeff Kiser — Christy McCoy
- Jess Powers — Christy McCoy

Adopt Procedure for adding to the Agenda:

Carles Collins made a motion that all agenda changes be made during the meeting by majority vote. The motion stated that the agenda for the meeting shall be published three (3) business days prior to the meeting date. Charles Kiser seconded the motion, which resulted in all Ayes.

Adopt Robert's Rules of Order:

Jeff Kiser made a motion to follow the most recently published Robert's Rules of Order as a guideline for all future meetings. Veronica Buchanan seconded the motion, which resulted in all Ayes.

Set Rules for Public Expression:

Carles Collins made a motion that public expression rules be as follows –

1. Speaker shall state name and full address, whether they reside in or out of town limits, if they are served by the town or have a business within the town.
2. Speaker shall directly address the Mayor. If a response is needed, there will be a unified response by Council at the next regularly scheduled meeting.
3. Speaker shall have a variable time limit with a maximum of ten (10) minutes, by majority vote of Council, to speak on a specific topic.
4. Speaker shall not engage Council.
5. There be no limit to the number of people whom are speaking.

Veronica Buchanan seconded the motion. The motion resulted in all Ayes.

Public Expression:

Carles Collins made a motion to reopen public expression. Charles Kiser seconded the motion. The motion resulted in all Ayes.

- Buddy Nixon, 305 Ball Road, spoke in opposition of the conveyance of property to the WCSB.
- Carol Bolling, business owner - Café Raine, spoke in opposition of conveyance of property to the WCSB.
- Pauline Ratcliffe, 409 Central Street, spoke in opposition of conveyance of property to the WCSB.
- Sherrie Meade, 503 Grand Avenue, spoke in opposition of conveyance of property to the WCSB.
- Sam Skeens, 1104 East Front Street, spoke in opposition of conveyance of property to the WCSB.
- Joyce Barr, Meadow Street, spoke in opposition of conveyance of property to the WCSB.
- Travis Perry, 826 Front Street, Chairman of Economic Development Authority, spoke in favor of Ms. Loretta Mays being reappointed as Town Manager.
- Alan Atwood, Payless owner, 4849 Atwood Hill NW, spoke in favor of Ms. Loretta Mays being reappointed as Town Manager.
- Frank Ward, 517 Front Street E. Apt. 1, spoke in opposition of the decision made by prior Council conveying property to WCSB.

There was no further public expression. Public expression was closed.

Closed Meeting:

Mr. Powers read §2.2-3711.A.1 to discuss personnel, §2.2-3711.A.3 for the purpose disposition of real property and §2.2-3711.A.7 for the purpose of discussing with legal counsel about probable litigation. Veronica Buchanan made a motion to enter into closed meeting with Loretta Mays and Christy McCoy remaining in Council chambers if

needed for any discussion. Charles Kiser seconded the motion. A vote resulted as follows Buchanan – Aye, Collins – Aye, C. Kiser – Aye, J. Kiser – Nay, Powers – Aye.

Council entered into closed meeting.

Christy McCoy, Clerk, read the “Certification of Closed Meeting”, which is attached to these minutes and made a part hereof. A roll call vote certifying that only matters that were identified in the motion convening were discussed resulted in all Ayes.

Charles Kiser made a motion to enter into closed meeting. Veronica Buchanan seconded the motion, which resulted in all Ayes

Reorganization (Continued):

- Appointment of Town Manager – Veronica Buchanan made a motion to appoint Loretta Mays as Interim Town Manager. Jeff Kiser seconded the motion. A roll call vote resulted in all Ayes.
- Appointment of Civil Attorney – Charles Kiser made a motion to appoint Gary Gilliam to serve as the Civil Attorney for the Town of Coeburn. Carles Collins seconded the motion. A roll call vote resulted in all Ayes.
- Appointment of Criminal Attorney – Charles Kiser made a motion to appoint Gary Gilliam to serve as the Criminal Attorney for the Town of Coeburn. Carles Collins seconded the motion. A roll call vote resulted in all Ayes.
- Appointment of Chief of Police – Veronica Buchanan made a motion, being necessary and proper, to appoint Willie Stout to serve as Chief of Police. Jeff Kiser seconded the motion. A roll call vote resulted in all Ayes.
- Appointment of Town Treasurer – Veronica Buchanan made a motion, being necessary and proper, to appoint Christy McCoy to serve as Town Treasurer. Jeff Kiser seconded the motion and a roll call vote resulted in all Ayes.
- Set Date, Time, and Location of Meetings – Jeff Kiser made a motion that regular meetings be held the second Monday of each month at 6:30 p.m. at 502 Front Street E. Workshop meetings will be held the fourth Monday of each month at

6:30 p.m. at the same location. Veronica Buchanan seconded the motion and a roll call vote resulted in all Ayes.

- Set Salary for Mayor – Veronica Buchanan made a motion that the Salary for Mayor be set at \$1,200 per year. Charles Kiser seconded the motion and a roll call vote resulted in all Ayes.
- Set Salary for Vice Mayor – Veronica Buchanan made a motion that the salary for Vice Mayor be set at \$600 per year. Carles Collins seconded the motion and a roll call vote resulted in all Ayes.
- Set Salary for Council – Charles Kiser made a motion that Council salary remain at \$300 per year. Carles Collins seconded the motion and roll call vote resulted in all Ayes.

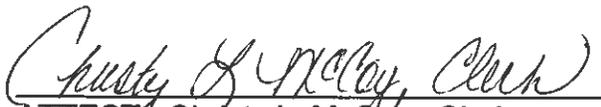
Other Business:

- Council Comments and Concerns

Jeff Kiser expressed appreciation to the previous Council members for their service and dedication to the Town.

Adjournment: Mayor Jess Powers adjourned the meeting.

Respectfully Submitted,


ATTEST Christy L. McCoy, Clerk


Jess Powers, Mayor

ATTACHMENT: Certification of Closed Meeting

WHEREAS the Coeburn Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS Section 2.2-3712 of the Code of Virginia requires a certification by the Coeburn Town Council that such closed meeting was conducted in conformity with the Virginia Law;

NOW, THEREFORE BE IT RESOLVED that the Coeburn Town Council hereby certifies that to the best of each member's knowledge (I) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Coeburn Town Council.