

TOWN OF COEBURN

Council Minutes

February 13, 2012 – 6:00 p.m. – 502 Front Street E, Coeburn, VA

Attendees: All Council was present with the exception of Council member Carole Boone. Also present were Loretta Mays -Town Manager, Randy Stanley– Police Captain, Christy McCoy - Clerk/Treasurer, and Gary Gilliam – Town Attorney.

Call to Order: Mayor Larry Salyer called the meeting to order.

Mayor Salyer asked Marty Puckett to give the invocation. The group remained standing for the Pledge of Allegiance.

Approval of Agenda & Consent Agenda: On a motion by Lynn Wells, seconded by Charles Kiser, all Council present voted unanimously to approve the Agenda and the Consent Agenda.

Public Expression: There was no public expression.

Old Business:

- Depot Doors – Lynn Wells made a motion to appropriate \$390 less a 15% discount to rekey all exterior doors and one interior door at the depot and 2 exterior doors at town hall. Mayor Larry Salyer seconded the motion. A roll call vote resulted as follows: Boone – Absent, Collins – Aye, Kiser – Aye, Salyer – Aye, Wells – Aye.

New Business:

- PAR on Alumni Stadium – Mayor Larry Salyer made a motion to appropriate \$6,000 from the recreational funds for a Preliminary Architectural Report that would set forth the cost of maintenance and repairs needed at the baseball stadium. Councilman Charles Kiser seconded the motion. A roll call vote resulted as follows: Boone – Absent, Collins – Aye, Kiser – Aye, Salyer – Aye, Wells – Aye.

- Issue RFP for Open End A/E Services: Due to the expired architectural and engineering contract between the Town of Coeburn and The Lane Group, Vice Mayor Lynn Wells made a motion to issue requests for proposals for an open end architectural and engineering contract. Carles Collins seconded the motion. The vote resulted in all Ayes.

Reports:

- Fire Chief Cliff Hawkins was absent during the meeting. An activity report was submitted detailing activities that took place during the month of January.
- Captain Randy Stanley reviewed the police department's monthly activity log for January 2012. Stanley reported a total of 794 events. Among these events were 64 bank escorts, 144 extra patrol, 18 warning citations, 1 temporary detention order (transport) and 3 shoplifting charges.
- Treasurer Christy L. McCoy reviewed items included in the Treasurer's report. Penalty and interest refunds were mailed to taxpayers in compliance to resolution #2010-004. She reported that the treasurer's office will mail delinquent notices and then begin DMV Stops.
- Town Manager Loretta Mays presented the Town Manager's report. Ms. Mays updated Council on the status of the completion of the fire department's bay doors. Mr. Gary Gilliam will be mailing a letter to Doors and More to request the installation to be completed as agreed upon when payment was remitted. As requested by Police Chief Willie Stout the handicap parking ordinance will not have to be revised to impose the minimum state fine of \$100.00 for unlawfully parking in a handicap parking zone.

Veolia Project Manager, Jeff Kilgore, reviewed the Veolia monthly report. Mr. Kilgore updated Council on monthly activities. Veolia has been working on repair and maintenance projects suggested by VML insurance agency.

Other Business: Carles Collins asked about the Bondtown shed construction.

CLOSED SESSION

Charles Kiser made a motion to enter into Closed Session pursuant to Virginia Code pursuant to Section 2.2-3711(A) 3 of the Code of Virginia to discuss the disposition of real estate. Lynn Wells seconded the motion. The motion resulted in all Ayes.

Council entered into closed session.

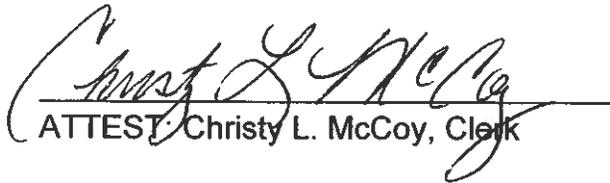
Immediately following the closed meeting, Mayor Salyer reconvened the meeting. He directed the Clerk to read the "Certification of Closed Meeting", which is attached to these minutes and made a part hereof.

Lynn Wells made a motion to enter into an open meeting. Charles Kiser seconded the motion and a vote resulted in all Ayes.

ADJOURNMENT

There being no further business, Mayor Salyer adjourned the Council meeting.

Respectfully Submitted,


ATTEST: Christy L. McCoy, Clerk


Larry Salyer, Mayor

ATTACHMENT: Certification of Closed Meeting

WHEREAS the Coeburn Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS Section 2.2-3712 of the Code of Virginia requires a certification by the Coeburn Town Council that such closed meeting was conducted in conformity with the Virginia Law;

NOW, THEREFORE BE IT RESOLVED that the Coeburn Town Council hereby certifies that to the best of each member's knowledge (I) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Coeburn Town Council.