

TOWN OF COEBURN

Council Minutes

April 9, 2012 – 6:00 p.m. – 502 Front Street E, Coeburn, VA

Attendees: All Council was present. Also present were Loretta Mays -Town Manager, Willie Stout – Police Chief, Christy McCoy - Clerk/Treasurer, and Gary Gilliam – Town Attorney. Cliff Hawkins – Fire Chief entered the meeting during public expression. Carole Boone entered the meeting during the approval of the agendas.

Call to Order: Mayor Larry Salyer called the meeting to order.

Mayor Salyer asked RJ Rose to give the invocation. The group remained standing for the Pledge of Allegiance.

Approval of Agenda & Consent Agenda: On a motion by Lynn Wells, seconded by Charles Kiser, Council approved the Agenda and the Consent Agenda. There were two (2) adjustments that needed to be made to the March 12, 2012 minutes. Both changes were correcting the public expression portion of the minutes.

Public Expression:

Jackie Barlow, 406 Prospect Ave. NW, was present to express concern about excessive speed being used by some of the members of the fire department.

Donnie Rose, Coeburn Representative for The Cumberland Airport Commission, was present to discuss a recently received grant. Mr. Rose thanked Veolia for the outstanding job they are doing.

Tom Whitman, North Street, was present to ask about installing a crosswalk on Front Street for foot traffic. Council advised him that this was a Virginia Department of Transportation matter and the request could be submitted to VDOT for consideration. Mr. Whitman also asked about the maintenance of the Coeburn cemetery.

There was no further public expression.

Old Business: There was no old business.

New Business:

- I & I Funds – Chris Mullins, The Lane Group, attended the meeting to present the steps in compiling a comprehensive Infiltration & Inflow report for the Town of Coeburn. Mr. Mullins reviewed the smoke testing results from the 2011 tests that were performed by Veolia Water. By using internal video Veolia was also able to pinpoint four (4) sections of sewer line that needed maintenance and repair. Mr. Mullins made the recommendation to conduct a study using the steps discussed to efficiently discover and repair I & I sources.
- VIDA Institute Expense – The Virginia Industrial Development Authorities Institute is being offered by Virginia Tech. The program provides learning opportunities for Economic Development Authority members and Town Managers. The Town of Coeburn has five (5) EDA members and Town Manager, Loretta Mays, interested in attending. Carles Collins made a motion to appropriate up to \$3600 for registration and lodging, plus travel, taxes and meals. Carole Boone seconded the motion and a roll call vote resulted in all Ayes.

Reports

- Fire Chief Cliff Hawkins presented the March activity report, detailing 13 reportable occurrences that took place during the month. Chief Hawkins reported an abnormal number of structure fires with one resulting in a fatality.
- Police Chief Willie Stout reviewed the police department's monthly activity log for March 2012, including a bomb threat that led to the evacuation of Front Street.
- Treasurer Christy McCoy reviewed the treasurer's report.
- Town Manager Loretta Mays presented the town manager's report. Ms. Mays informed Council that an incomplete budget document will be available at the April 23, 2012 workshop meeting. Each Council member was presented with

proposals from firms interested in an open end architectural and engineering contract with the Town. The firm will be selected at the recessed meeting on April 23, 2011.

Veolia project Manager, Jeff Kilgore, reviewed the Veolia monthly report. Mr. Kilgore updated Council on monthly activities. Mr. Kilgore also advised Council that there are problems with the #2 flocculator at the water treatment plant. There are no parts in stock to repair them and a new gearbox and motor are needed. He presented a quote for the replacement of the flocculators in the monthly report.

Closed Session: Mayor Salyer made a motion to enter into closed session pursuant to Virginia Code Section 2.2-3711(A) 6 to discuss the Investment of Public Funds. Lynn Wells seconded the motion and a roll call vote resulted in all Ayes.

Council entered into closed session.

Immediately following the closed meeting, Mayor Salyer reconvened the meeting. Loretta Mays, Town Manager, read the "Certification of Closed Meeting", with is attached to these minutes and made a part hereof. Carole Boone made a motion to enter into open meeting. Lynn Wells seconded the motion. A roll call vote resulted in all Ayes.

Investment of Public Funds: Lynn Wells made a motion to accept funds equaling \$40,700 that are being held for the Town of Coeburn that are restricted to abatement of infiltration and inflow in the waste water collection system. The \$40,700 is to be used for a comprehensive sewer study to be conducted by the architectural and engineering firm chosen on April 23, 2012. Carles Collins seconded the vote. A roll call vote resulted in all Ayes.

Other Business:

- Council Comments and Concerns

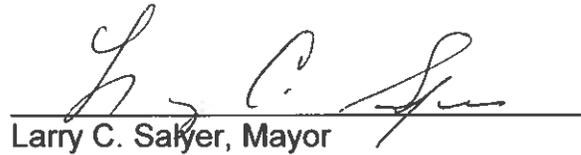
- Carles Collins asked Veolia to check on a possible surface water problem near the Ventro property located on Pine Street.

There were no other Council Comments or Concerns.

Adjournment: Mayor Larry Salyer recessed the regular meeting until Monday, April 23, 2012 at 6:00 p.m. at 413 Front Street E.

Respectfully Submitted,


ATTEST, Christy L. McCoy, Clerk


Larry C. Salyer, Mayor